

Bill Ctibor
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MEMORANDUM OF UNDERSTANDING

For Bill Ctibor's drum students and parents

- Tuition is due on the **first lesson of each month**. **There are no refunds for missed classes**. You are paying me for my **time** as well as my expertise.
- **I do not guarantee make-up lessons for classes missed by students**. However, I will make every effort to accommodate a make-up lesson if my schedule permits. Make-up lessons will only be guaranteed for lessons that I, the teacher, have to reschedule. An exception will be when your family plans a vacation. Please inform me immediately upon formulating your vacation plans and I will try to schedule a few make-up lessons. Whenever possible, please notify me in advance when your student can not attend a lesson.
- Successful students will practice a minimum of 30 minutes **EVERY** day, including lesson day (Sunday may be an exception), and complete all homework assignments and exercises promptly. I will inform the parent if I feel a student is not practicing sufficiently.
- **Parents are responsible for the cost of all student materials** (i.e., sticks, brushes, sheet music, music books, etc. and any other materials recommended by me.). I recommend that students use a binder to organize assignments, sheet music, music books, teacher notes, etc.
- **A PARENT OR OTHER ADULT MUST BE PRESENT FOR THE DURATION OF EACH LESSON**. Lessons are given in my home and last 30 or 60 minutes. **During this time the parent can relax in a comfortable chair and read or simply observe their child during each lesson. This policy is for the security of the child and me. Your understanding regarding this policy is sincerely appreciated.**

Lesson prices are as follows:

\$80/month for 30 minute lessons
\$140/month for 60 minute lessons

X Signature of Parent or Legal Guardian _____